

TEACH Rating Sheet: Side One

SAMPLE PAGES

THESE PAGES ARE FOR YOUR REFERENCE: Please read them
You do not need to fill them out or bring them to the Evaluation

Student: Your Name: Family name, First, Middle WSU ID No: Your WSU ID No.

Department: Your Department Dept. Chair: Your Dept. Chair's name

Dept. Rep: Your Dept. Rep, Professor or Advisor Date: The Date & Time of Your Evaluation

Evaluator: ITA Coordinator & 1 IALC Teacher Topic: Your Lecture Title

1. OVERALL LANGUAGE COMPREHENSIBILITY	0	1	2	3	COMMENTS
A. Pronunciation	0	1	2	3	_____
B. Grammar	0	1	2	3	_____
C. Fluency	0	1	2	3	_____

Other: _____

2. CULTURAL ABILITY	0	1	2	3	COMMENTS
A. Familiarity with cultural code	0	1	2	3	_____
B. Appropriate non-verbal behavior	0	1	2	3	_____
C. Rapport with class	0	1	2	3	_____

Other: _____

3. COMMUNICATION SKILLS	0	1	2	3	COMMENTS
A. Development of explanation	0	1	2	3	_____
B. Clarity of expression	0	1	2	3	_____
C. Use of supporting evidence	0	1	2	3	_____
D. Eye contact	0	1	2	3	_____
E. Use of chalkboard/overhead projector	0	1	2	3	_____
F. Enthusiasm/presence	0	1	2	3	_____

Other: _____

4. INTERACTION WITH STUDENTS	0	1	2	3	COMMENTS
A. Basic listening ability	0	1	2	3	_____
B. Question handling and responding	0	1	2	3	_____

Other: _____

RECOMMENDATION on Side Two

TEACH Rating Sheet: Side Two

RECOMMENDATIONS:

Each rating is a recommendation for the ITA to be allowed to take on the duties described in the rating and all those that are **LOWER** than that rating. For example, an ITA given a rating of 3 can take on all duties described by the rating of 3, 4, and 5.

The intention of these ratings and their description is to distinguish first and foremost between situations in which an International TA should and should not be responsible for: a) new material for which students might be graded, or b) situations in which student safety might be at risk. Ratings are then further broken down within those categories.

In the ratings descriptions, "dangerous situations" is intended to mean any activity or location in which there is a higher-than-average chance that a TA might have to give quick, comprehensible instructions to English speakers to avert or deal with an emergency; for example, in a science lab in which students may be using potentially harmful substances, equipment or procedures.

RATINGS:

Approved for duties that include responsibility for at least some student grades and/or safety:

- 1** Approved for teaching all levels of classes and for any other duties in which TAs are needed by the department.
- 2** Approved for teaching upper level classes only (junior and senior level) and any other duties the department may need that do not involve instruction of new material for lower level students.
- 3** Approved for teaching (of labs, etc.) or other duties that support other instructors' courses and that may involve grading of students; but the ITA is assisted or supervised by another instructor from the department and is **NOT SOLELY** responsible for: a) instruction of new material for lower-level students, or b) overseeing situations that may put anyone's physical safety at risk.

Examples:

ASSISTING in the teaching of a chemistry lab section for students of freshman or sophomore standing; the primary or other instructor of the lab can also be an International TA **ONLY** if he/she has a an ITA rating of "1"; also, he/she must be present during any lab activities (potentially dangerous situations) or the teaching of new material.

Teaching a math lab section for students of junior or senior standing that is supervised by another instructor.

Approved for duties that include no responsibility for assigning final grades and/or safety:

- 4** Approved for limited teaching duties that support courses taught within the department, but that **DO NOT** involve a) assigning final grades, b) any instruction of new material, or c) responsibility for labs or other situations that put anyone at physical risk.

Examples of duties allowed by this rating:

Assisting students in a computer lab to carry out procedures taught by the lab instructor.

Assisting an instructor in a chemistry lab to carry out procedures, but **ONLY** if the primary instructor of the lab is present during all procedures in the lab.

Leading an optional non-graded discussion section.

Holding office hours.

- 5** Approved for activities -- such as grading papers, exams, and homework -- that do not involve contact with students as part of the job.

Rating: _____

Comments: _____

Recommendation(s):			
<input type="checkbox"/>	COM ST 102	<input type="checkbox"/>	SHS 118
<input type="checkbox"/>	ENGL 106	<input type="checkbox"/>	IALC ITA Workshop
<input type="checkbox"/>	U 590	<input type="checkbox"/>	Other: _____